

# Business Services Online Tutorial

## How to use Acknowledge Resubmission Notice

- Step 1:** Login to Business Services Online via the Business Services Online Welcome Page.
- Step 2:** Select 'Acknowledge Resubmission Notice' from the Business Services Online Home Page.
- Step 3:** The Acknowledge Resubmission Notice page will display.
- Step 4:** Enter your EIN, WFID/TLCN, and Receipt Year, and indicate the filing method.
- Step 5:** Select 'Continue' to process the acknowledgement.